

Welcome to the Non-Profit Pages of the Kids' Kingdom

The Kids' Kingdom is the only space at the King William Fair set aside for children. The area is hosted by Mission Trail Rotary Club . Our goal is to create a safe, fun place for families and their children. Your participation as a community non-profit organization is vital to the success and livability of our neighborhood. The Kids' Kingdom offers an opportunity to fund raise, provide free arts and crafts, or perform a community service. Please take a few minutes to review the following pages and then feel free to call me with any questions.



Richard Contreras
Kids' Kingdom Chair

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Hours of Operation

Saturday, April 28, 2012

9:30 a.m. - 6:00 p.m.

Event Organizer

King William Association

1032 S. Alamo Street

San Antonio, TX 78210



Information for Community Non-Profits

Both the King William Association and Mission Trail Rotary Club encourage participation by community groups including schools, churches, service, and civic.

- The closed footprint of the Kids' Kingdom limits the total number of activities/booth spaces available.
- Diverse activities and activity costs are encouraged.
- Non-Profits desiring to participate in the Kids' Kingdom should focus on fundraising or providing free crafts/activities.
- Those interested in fundraising must complete a Paid Vendors Application to include a check for \$250 and applicable equipment rental fees.
- Non-Profit Vendors should select unique, popular, and profitable activities. Food and crafts may not be sold in the Kids' Kingdom.
- All activities, games, or rides must accept KWF Tickets only- no cash or credit sales.
- All activities, games, or rides must carry the appropriate insurance and Texas certification.
- Vendors will collect 80% of their ticket sales; the remaining 20% will be retained by the KWF.
- Non-Profit applications will be approved on the basis of available space, activity value, and activity cost.
- A limited amount in fee reimbursement funds is available. Please complete a Non-Profit Reimbursement Request.
- Non-Profits wishing to provide free arts and crafts activities may be granted space in the Kids' Kingdom. Complete an Arts and Crafts Booth Application.

Kids' Kingdom in the King William Fair

Hours of Set-Up and Operation

Saturday, April 28, 2012 from 6 AM -6 PM

Event Host: Mission Trail Rotary Club





Free Art/Craft Activity or Free Family/Child Service Application

Contact _____

Non-Profit Name _____

Address _____ City _____

State _____ Zip _____ Phone (____) _____

Email _____

Free Art/Craft Activity or Free Family/Child Service

Briefly describe activity or service: Please indicate footprint of needed space. Booth frames are 8'x8' and spaces 12'x12'. Include height and size of canopy, trailer, or equipment. List electrical or water requirements.

How does this activity improve the Kids' Kingdom: _____

Requested Equipment:

- Folding Chairs
- Folding Table/s
- 8x8 Booth Frame
- 110V Electrical Connection
- Access to water
- Volunteer Entrance Wristbands (2 per activity)**



Kids' Kingdom * Waiver of Activity Fees * Non-Profit Organization

Contact _____

Non-Profit Name _____

Address _____ City _____

State _____ Zip _____ Phone (____) _____

Email _____

List your major costs to provide this free activity or service.

Estimate the retail value for services provided to Kids' Kingdom.

How will this activity further our mission in the community?

Additional Information:

Not all requests for activity spaces or waiver of fees can be granted. Your answers above and on your application will in part help us make informed choices.

Send this Fee Waiver, Free Art/Craft Activity or Free Family/Child Service Application, KING WILLIAM FAIR WAIVER-KID'S KINGDOM, and Proof of Insurance to: **Kids Kindom of King William Fair * 1032 South Alamo Street • San Antonio, Texas 78210**

Vendor Application for Kids' Kingdom * 2012 King William Fair

April 28 • 9:30 a.m. - 6 p.m.



Name _____

Business Name _____

Address _____ City _____

State _____ Zip _____ Phone (____) _____

Email _____

[Y / N] Returning vendor

Equipment Request

2 Chairs @ \$ 5 Tables @ \$10 10x10 Booth @ \$75

Xtra wristbands @ \$7

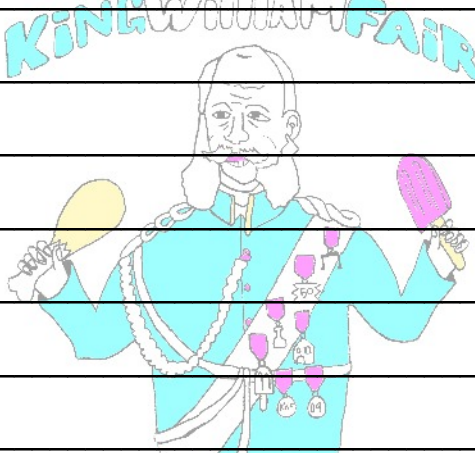
Total Equipment Fees = \$ _____

I will pick up check at King William Office

Mail my check to

Ride/Activity/Game Title: _____

Briefly describe activity or display: Please indicate footprint of needed space. Include height and size of canopy, trailer, or equipment. List electrical or water requirements.



As required by state law, a Texas Amusement Ride Compliance Sticker must be displayed on motorized amusements. A state inspector will check all amusements and rides for compliance.

Application(s) Rcvd: _____ 2012

Vendor Pay Out

Fees Paid: \$250 + \$ _____ (Equip) = \$ _____

Net Pay

Accepted Rejected Check Returned

Check #

Notification sent on _____

Booths #s Assigned _____

Date

I have enclosed Completed Application(s), Proof Insurance, Waiver, Activity Photos, and Check Payable to King William Fair: 1032 South Alamo Street • San Antonio, Texas 78210



**KING WILLIAM FAIR WAIVER
KID'S KINGDOM**

In consideration for being permitted to participate in the 2012 King William Fair, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in the Kids' Kingdom of the King William Fair.

This release is intended to discharge in advance the King William Association, Mission Trail Rotary, and the Fiesta Commission (their officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in the King William Fair, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above.

I understand that participating in the Kid's Kingdom is a potentially hazardous activity which involves an element of risk and danger of accidents. Knowing those risks I hereby assume those risks.

It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above persons or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activity.

I understand that the application and equipment fees are **non-refundable** even if the King William Fair is canceled.

I also understand this is an outdoor event and the King William Fair will not accept any responsibility for goods or equipment damaged due to inclement weather.

I grant the King William Association full permission to use any photographs that may contain my likeness, my employees' likenesses, or my booth space or activity.

Authorized Signature of Vendor

Date

Printed Name

Corporate/Company Name (Printed)

Vendor Information: Hours, Access, Parking, Responsibilities

Hours Of Operation/Selling Time:

The Parade steps off at 9:30 a.m. , and the Fair officially opens. Ticket sales may begin before that time: you may open for selling as soon as tickets are presented to you. The Fair closes at 6:00 p.m. All Kid's Kingdom sales are by ticket only. Absolutely NO CASH SALES.

Parking:

Cars parked within the Fair Zone after 8:30 a.m. on Fair day will be towed at the owner's expense. **Limited vendor parking is located at Brackenridge High School with your parking pass.** This lot is about seven blocks from the Fair Zone and easy to walk in about 10-15 minutes. Early morning parking will also be available on neighborhood streets surrounding the Fair zone. Please observe any parking restriction signs.

Recycling/ Trash:

The Fair has a strong recycling policy and you are required to take packing material (cardboard, plastic etc.) to a recycling station on the grounds no later than 7:00 PM on Fair day. Remove all trash from your booth space and place in the dumpsters located inside the Fair Zone. Do not use trash barrels set out for Fair Guests.

Sales Tax:

The KW Fair does not collect or report vendor sales tax. Each vendor is responsible for reporting and paying Texas State Sales Tax as applicable to their product. You may obtain more information or a tax permit at the State Comptroller's web site (www.window.state.tx.us) or by calling 1-800-252-5555.

Safety:

If you should witness an accident, note the time, circumstances, your name, and anyone else who witnessed the incident. Please provide accident information to security and complete a KWF Accident Report.

Display booth and items left in place before, during, or after the Fair are the full responsibility of the vendor.

Unloading/Set-Up And Breakdown:

To ease congestion, streets in the Fair Zone will be one-way with limited points of entry and exit. Only vehicles with passes will be permitted past the barricades. **Parking passes and maps will be mailed to you a few weeks before the Fair or you may arrange to pickup your pass at Richard Contreras (210-271-7000) rcontreras@sbcglobal.net.**

Entrances to the Art & Craft area for set-up and take-down are: (1) Pancoast St. at Durango Blvd., and (2) King William St. at S. St. Mary's St. Have your pass on your dashboard for easy visibility by the Bexar County Sheriffs. Streets in the Fair Zone will be closed to non-Fair traffic.

You may set up your canopy and displays on Friday between 4:00 p.m. and 9:00 p.m. with a pass. Vehicle traffic is restricted in the Fair Zone overnight and Bexar County Sheriffs are posted at each street closure all night. However, no security is provided for your property. Do not leave your merchandise overnight.

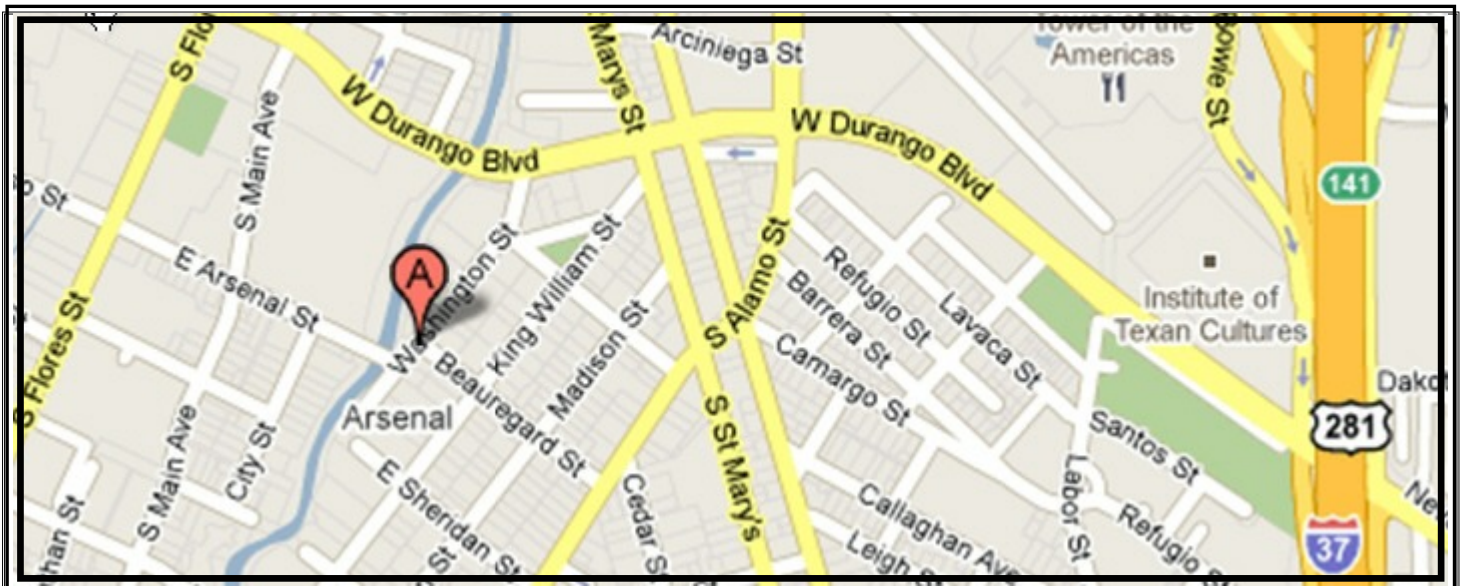
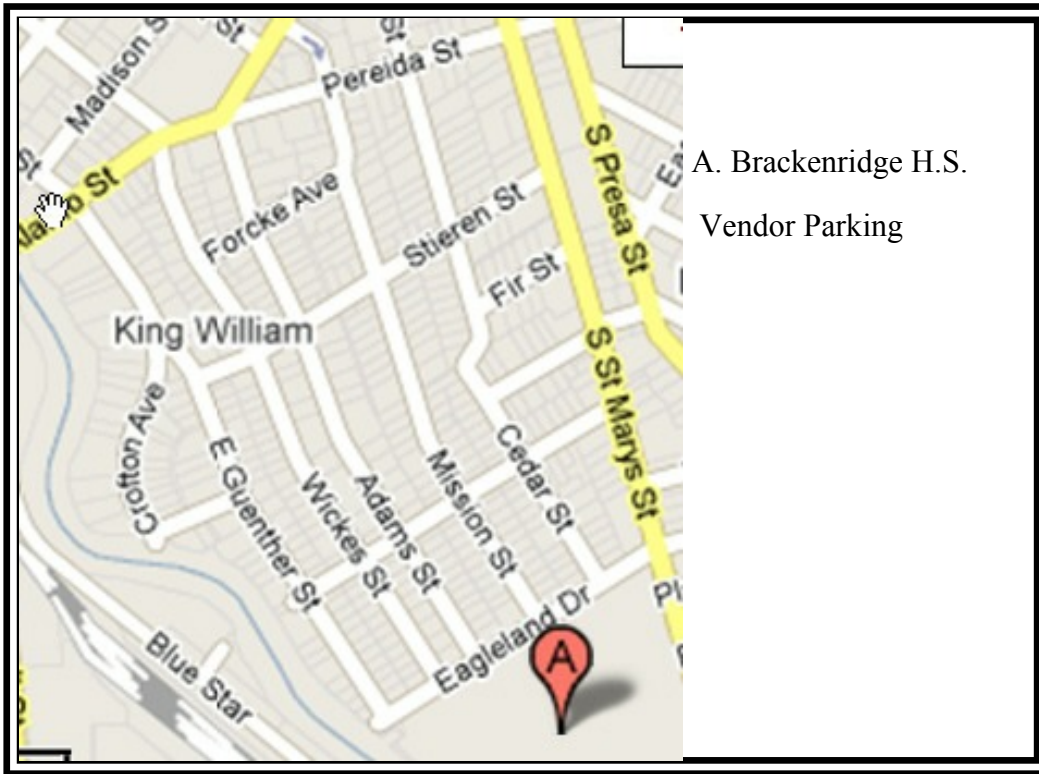
Set-up time is 6:00 a.m. to 8:00 a.m. on Saturday, April 28. Vehicles arriving at 8:00 a.m. may be refused admittance.

Your vehicle must be out of the Fair Zone by 8:30 a.m. Vehicles not moved out by this time will be towed at the owner's expense.

The Fair ends at 6:00 p.m. **Breakdown time starts at 6:00 p.m. Vendor vehicles are allowed back into the Fair Zone at 6:30 p.m. All displays must be removed by 8:00 p.m.**

SIGNED WAIVER REQUIRED:

Your registration for the Kid's Kingdom will not be processed without a completed KING WILLIAM FAIR WAIVER: KID'S KINGDOM found on page 4 of these documents.



King William Fair Entrance = Durango @ Washington A= Kid's Kingdom
 King William Fair Exit = Washington @ Earsenal

Please check your vendor pass/directions for changes in access to the Kids' Kingdom.



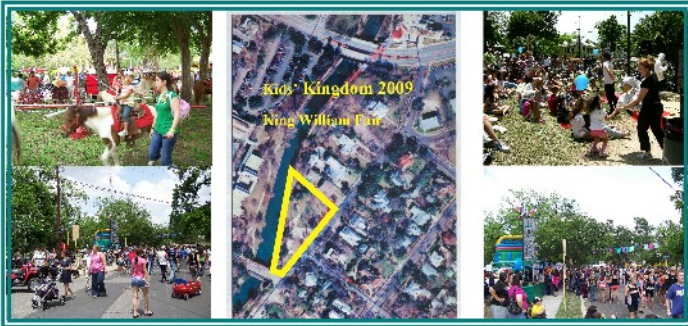
Hours of Operation

Saturday, April 28, 2012 from 10:00 a.m. - 6:00 p.m.

Event Organizer

**King William Association
1032 S. Alamo Street
San Antonio, TX 78210**

Kids' Kingdom in the King William Fair



Hours of Set-Up and Operation:

Saturday, April 28, 2012 from 6 AM -6 PM

Event Host: Mission Trail Rotary Club

Hours of Operation:

Saturday, April 28, 2012 9:30AM - 6:00PM

Paid Vendors: Notice of Change in Kids' Kingdom 2012

- 1. Booth Fee: The cost of each booth or activity has been set by the King William Association at \$250.**
- 2. The number of booths/activities permitted in the Kids' Kingdom has been decreased by the KWA to promote a more park-like setting and to reduce congestion within the area.**
- 3. A vendor requesting a booth frame, table, or chairs will pay an additional fee for each item.**
- 4. Each paid activity, or booth, will be issued two (2) entrance wristbands. All additional wristbands are \$7.**
- 5. Selection of activities/vendors must include a variety of prices and activities.**
- 6. KWF Food/Activity Tickets will be valued at \$1 for 2012. Vendors must prominently post the number of tickets required for each activity.**



Kids' Kingdom * 2012 King William Fair



Paid Vendor Information: Kids' Kingdom at King William Fair

April 28, 2012 from 9:30 a.m. - 6:00 p.m.

I. Kids Kingdom Application/Registration

A. Send Completed application to:

King William Fair -Kids Kingdom
1032 S. Alamo Street • San Antonio, Texas 78210

B. **Entry fee is \$250.00 per each ride, game, or attraction.** The event will be controlled by tickets (NO CASH). A **surcharge not to exceed 20% will be applied to your gross Ticket sales.** Your vendor's check will be processed for pick up or mailed within two weeks. **If you prefer to have your check mailed, please indicate on the application.**

Fees by check or money order payable to: King William Fair.

* Applications must be received no later than **Monday, April 09, 2012.**

C. Application Check List:

- **One application form for each ride/activity/booth**
- **Request for Booth Frames, tables, chairs**
- **Request additional entrance wristbands (two provided w/each paid activity)**
- **Copy of insurance coverage**
- **Copy of Tx Amusement Ride Compliance Sticker/Letter **TDI Form AR-101****
- **Signed Waiver**
- **Non-refundable check or money order payable to *King William Fair***
- **Color photos of what you will be selling. (photos will not be returned.)**

Without these items, your application will not be processed.

As required by state law, a Texas Amusement Ride Compliance Sticker must be displayed on motorized amusements. A state inspector will check all amusements and rides for compliance.

Copy of TDI Form AR-101 (Texas Amusement Ride Compliance Sticker) MUST be current and properly displayed upon setup. NO STICKER; NO PARTICIPATION IN KWF.

II. Fixed Spaces

A. Spaces are 10 ft. long by 10 ft. deep. Your exhibit area should fit within that space

Please do not intrude on other vendors' space, or park paths and roadways. A 10 X 10 booth, table, chairs can be rented **if requested.** Be sure to mark your application for each requested item and include payment with your application.

B. A map showing space assignments for each ride/activity. A park map will be available to each Exhibitor. Rides/activities will be identified by number and location.

C. Exhibitors/Vendors are responsible for all display items, as well as returning tables & chairs.

D. Every effort will be made to meet vendor's requests for multiple booths/activities; submit such applications together. The Kids' Kingdom has both a limited footprint and a mandate for variety.

III. Sales Tax

Each vendor is responsible for reporting and paying Texas' State Sales Tax.

IV. Proof of Insurance

Vendors may be required to purchase liability insurance beyond that provided for Fiesta events. Commercial vendors should provide proof of insurance with their application.

As required by state law, a Texas Amusement Ride Compliance Sticker must be displayed on motorized amusements. A state inspector will check all amusements and rides for compliance.



Kids' Kingdom * 2012 King William Fair

V. Refund Policy

Once assigned a space, you are considered a participant in the Fair. If you wish to withdraw your application, you must do so within the first work-week following your receipt of acceptance. After that time, fees can no longer be refunded. **No Rain Dates; No refunds due to weather.**

VI. Ticket Policy

- A. King William Association will sell and weigh (or count) tickets for each vendor.
- B. Every booth/activity will be provided a plastic "ticket" bucket before the fair opens. **Vendors are responsible for collecting and protecting their tickets.** Wet or mutilated tickets must be hand counted, and payment will be delayed.
- C. The Kids' Kingdom Chairman will seal and label the buckets at the close of the fair.
- D. **Vendors are responsible for returning ticket buckets to the King William Association Office,** 1032 S. Alamo Street. Vendors who wish to count their tickets must do so before returning their buckets; vendors are NOT required to count or bundle tickets.

VII. Contact Person: Richard Contreras (210-271-7000) rcontreras@sbcglobal.net

The Kids' Kingdom is managed by Mission Trail Rotary with the permission of the King William Association.
King William Fair Office Phone: 271-FAIR (271-3247).

**Please allow a few weeks to process your application.
Unless your check is returned with a declining letter, you have been accepted.**

2011 King William Fair • Saturday . April 16 • 9:30 a.m. - 6 p.m.